

# Junior Project Controller

## Purpose

Responsible for the (co-)financial management of our offshore projects.

## Tasks & responsibilities

- Providing support to project managers in preparing financial reports for timely and periodic invoicing.
- Assisting the Financial Controller in monthly project and margin analyses.
- Supporting project controls and post-calculation of (completed) projects, including contributing to the audit file for the annual financial statements.
- Assisting the Financial Controller with commercial issues and pre-calculations.
- Supporting the Finance or other departments with administrative tasks.
- Creating periodic project and financial reports.
- Assisting project managers with the ERP system.
- Generating sales invoices.
- Accounts receivable management.
- Actively participating in optimising business processes.

## Qualifications and Experience

- Completed HBO education, such as business economics, business administration, or accountancy.
- Desire to work in the offshore industry.
- 1-3 years of experience in a similar role.
- Excellent command of Excel.
- Proficient in both Dutch and English languages, both written and spoken.
- Experience with Exact is a plus.
- Self-assured with a proactive work attitude.
- Focus on collaboration and a desire for continuous personal development.

## Preferred competencies

### Bluestream core values

- Commitment
- Client Focus
- Innovation
- Integrity

### Functional competencies

- Working with people.
- Analytical skills.
- Planning and organising.
- Following instructions and (safety) procedures.
- Flexibility.