

## Reports to

Head of Projects

## Purpose

To provide, carry out, create and collect information, procedures, drawings and work instructions.

## Tasks & responsibilities

### Projects

- Be conversant with the technical and commercial aspects of the project and have a full understanding of the scope of work, as provided by the Project, Diving, ROV and Rope Access Managers.
- To compile project specific procedures, engineering and technical specifications, operation/test manuals, maintenance procedures and work instructions where required as part of the project.
- Implement and organise any approved modifications to the project, ensuring all changes are fully documented and included in the appropriate documents.
- Liaise with and co-ordinate the activities of vendors and subcontractors as and when required in support of the project, without commercial authority.
- Supervise any activity assigned to 3rd party contractors. This includes, but is not limited to: preparation of scope of work, site supervision, approval of deliverables and compliance with project targets.
- Equipment and tooling development to support project demands.
- Participate in daily project meetings and toolbox talks when offshore to maintain good communications with the Vessel Superintendent, Project, Diving, ROV and Rope Access Supervisors and Client, where applicable.
- Assist in the planning and coordination of project mobilisations and demobilisations.

### Operational

- Development and review of operational documentation based on the Company's QHSE standards.
- Equipment and tooling development to support operational demands.
- Act as Project coordinator for specified smaller projects.
- To ensure the appropriate use and treatment of engineering materials within the design.
- Make, develop and encourage any technical suggestions that will enhance the overall project engineering or operational efficiency.
- Interface with other engineers to guarantee all design work is carried out with the common target of optimising final cost and schedule.
- Keep up-to-date with ongoing developments in the field (new products and technologies).

- To become familiar with vessel and ROV operations / limitations in order to improve design, operational schedule, procedures and safety.
- Conduct all activities within the IMS Policy, Procedures and Work Instructions.
- Assistance & technical assessment and support during tender phase of projects.

In the absence of the Project Engineer, tasks will be undertaken by another Project Engineer.

### Authorities

According to Company QHSE and Project Hierarchy.

### Preferred qualifications

- Higher professional education degree in electrics/mechanics.
- At least 2 years of relevant working experience in a similar position.
- Good knowledge of relevant legislation and standards.
- Knowledge of technical quality aspects.
- Experience in CAD-software systems.
- Experience in MS-Office.
- Experience in the offshore industry whilst desirable is not a position prerequisite.
- SCC (VCA) certified.
- Excellent command of the Dutch and English language, spoken and written.

### Preferred competencies

#### Bluestream

- Working with People.
- Following Instructions and Procedures.
- Achieving Personal Work Goals and Objectives.
- Adapting and Responding to Change.
- Coping with Pressures and Setbacks.

#### Functional

- Applying Expertise and Technology.
- Analysing.
- Learning and Researching.
- Creating and Innovating.
- Planning and Organising.
- Following Instructions and Procedures.